



ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION

Multidisciplinary Course

w.e.f. AY 2023-24

SEMESTER-III

INTRODUCTION TO PUBLIC ADMINISTRATION

Credits: 2

2 hrs/week

Course Description:

Introduction to Public Administration is an interdisciplinary course that provides an overview of the theory and practices of public administration. The course aims to familiarize students with the nature, scope, recruitment and accountability of public administrators in India.

Course Objectives:

1. Understand the concept and scope and evolution of public administration.
2. Understand the relationship between public administration and public policy.
3. Develop critical thinking and analytical skills to evaluate public administration practices.

Course Outcomes:

1. Awareness about the evolution and growth of the discipline of Public Administration.
2. Familiarity with the constitutional framework on which Indian Administration is based.
3. Understanding the in-built control mechanisms over constitutional bodies and administration in general.

Course Topics:

Unit: I

1. Introduction to Public Administration - Woodrow Wilson - Definition and nature and scope of public administration - Significance - Distinction between public and private administration

Unit: II

2. All India Services - Central Services - State Services - Importance of All India Services UPSC & SPSCs Powers and Functions - NITI Aayog

Unit: III

3. Accountability of Administration in India - Legislative - Executive – Judiciary - Judicial Activism - E-Governance in India - Good Governance initiatives – Functions and roles of Administrators

Activities:

1. Class participation and discussions
2. Field trips to government offices
3. Individual or group assignments
4. Student's projects – Individual and group
5. Quizzes or Slip tests.
6. Presentations
7. Research papers

Books:

1. Public Administration by Awasthi & Maheswari
2. Indian Administration by Maheswari
3. Administrative Theories by Mohit Bhattacharya
4. Comparative Administration by Mohit Bhattacharya
5. Indian Government & Politics by B.L.Fadia